



The Church of Scotland
Presbytery of Edinburgh

CURRIE PARISH CHURCH – 2018 EVERYTHING SAFE, LEGAL AND COUNTED?

Local Church Review – Section 1

Paul said, “God is not far from us for in him we live and move and have our being”

EVERYTHING SAFE, LEGAL AND COUNTED?

The Church of Scotland has its own rules and procedures which ensure that we keep things in good order. We also have to comply with civil law as do other charities.

This document is a means by which we can check that we are all playing our part in keeping the congregation safe and legal.

This is also a good time to get an idea of your congregation in terms of numbers. Some of these Presbytery have already and they have been filled in by the office – please check that they are complete and correct. Other statistics only you can provide – they help us understand the life of your church.

CHURCH LAW AND PROCEDURE

The up to date version of Church Law can be seen at

http://www.churchofscotland.org.uk/about_us/church_law/acts

Is your approach to the baptism of children in line with the Act V, 2000?	Yes
What constitution do you have? eg Unitary, Model.	Unitary
Is the church in compliance with Act XII 2007 re provision and maintenance of manses? Do you have an annual manse inspection and follow up	Yes
Have recent property survey (“quinquennial”) findings and recommendations been implemented?	Yes All recommendations have been implemented with the exception of rework to the church clock tower,

Please confirm the date of the last inspection of Sanctuary halls and manse.	<p>scheduled for September 2017 but due to the contractor going into administration, will now be done in October 2018.</p> <p>Inspection (Sanctuary) – Nov.2015 Inspection (Gibson Craig Halls) – Feb.2017 Inspection (Manse) – Sept.2017</p>
Charities and Trustee Investment (Scotland) Act 2005 states that Charity trustees (or connected persons) cannot be remunerated unless certain conditions are met. If any Trustees or connected persons are in receipt of payments have correct processes (Law Dept. circular) been followed?	Yes
Has your financial court adopted the General Assembly approved Bribery and Procurement Policy as instructed by Presbytery in November 2012?	Yes
Do you have a Data Protection Policy? How is it implemented and how often is it reviewed?	<p>Yes</p> <p>Our Data Protection Officer ensures we are up to date with current and new legislation. Reviewed annually and/or when reports are received from the Information Commission Officer (ICO).</p>

Safeguarding and the Protection of Vulnerable Groups (PVG)

	Yes	No
Is the Church's 2010 Policy Statement on Safeguarding displayed in church premises and made accessible to the congregation?	√	
Has Kirk Session appointed a Safeguarding Co-ordinator?	√	
Has the Co-ordinator's name been passed to the Presbytery Safeguarding Contact and the Church of Scotland's	√	

Safeguarding Service?		
Has the Co-ordinator undergone training by a trainer accredited by the Safeguarding Service?	√	
Has the Kirk Session appointed two or more others to work with the Co-ordinator in operating a Safeguarding Panel?	√	
Are all appointments of persons working with children and/or protected adults reported to and minuted by the Kirk Session?	√	
Is a register of all workers maintained by the Safeguarding Co-ordinator; has this been inspected and found to be up to date and in order, and has the Presbytery's Safeguarding Contact received two copies? Are past years' copies of the form stored?	√	
Are all completed application forms, job descriptions and other schedules retained on file, viewed and found to be in order?	√	
Have all workers been issued with the Church's <i>'Safeguarding and adults at Risk'</i> Summary Card?	√	
Have all volunteers/employees been encouraged to attend Safeguarding training?	√	
Have all volunteers/employees been made aware of the procedures to be followed in the event of an allegation or declaration of harm or abuse?	√	
Are Kirk Session, Minister, Co-ordinator and Safeguarding Panel aware of the policy for 'Including Those Who May Pose a Risk' and the procedures and support for working with convicted offenders?	√	
Have members of the Kirk Session attended Safeguarding Training for the recruitment, management & support of workers they appoint?	√	
Is the Kirk Session implementing the Church's Safeguarding policies & procedures?	√	
Comments:		

CHURCH AND PARISH LIFE IN NUMBERS

WORSHIP

Please list the services you have on a regular basis:-

Services – day, time, frequency	Average number attending	Average age of attendees
Sunday morning (weekly) at 10.00am	119	70
Prayer tree (monthly)	20	70
Informal Communion held 8 times a year in months when there is no formal service	30	65

Sacraments and Ordinances	2013	2014	2015	2016	2017
How many Baptisms?	4	7	10	4	5
How many Blessings?	3	2	0	0	0
How many Weddings?	4	2	2	3	3
How many Confirmations?	0	0	0	4	0
How many Funerals?	47	34	30	40	25

CONGREGATION

	2013	2014	2015	2016	2017
How many members on the roll?	573	549	515	490	474
How many adherents?	N/A	N/A	N/A	N/A	8

LEADERSHIP

	Male	Female
How many elders?	13	15
How many board members? (if appropriate)	N/A	N/A